

Maine Guide Testing & License Reimbursement (NOT whitewater guides)

Financial Requirements to become a Registered Maine Guide:

\$125	Fee for each guide classification area to be examined (whether pass/fail, non-refundable)
\$55	Fee for fingerprinting (required of all applicants within prior 6-months of exam)
\$135	Fee for 5-year guide license (required once applicants have passed 1+ exams)
\$315	TOTAL reimbursement allotment

Exams typically scheduled/completed between March-November each year.

- Reimbursement is available for:
 - ONE area of classification
 - Fingerprinting
 - Guide License Fee
- Available to any Maine resident aged 17-24 who: 1) completes their Registered Maine Guide Exam and gains Guide Certification within the 2025 calendar year, 2) completes the MTA/TourismforME online training modules provided through the Maine Community College System, 3) is a high school graduate or has earned their HiSET or GED certificate.
- Applicants can choose to test in multiple classification areas, but MTA/TourismforME will only cover the cost of ONE area of classification exam. For example:
 - If you choose to test in Specialized Recreational and Specialized Sea-Kayaking classification areas, you will be responsible for \$125 of the \$250 fee.
- **Applicants will NOT be eligible for any reimbursement if they fail the exam.**
- **No applicant will be reimbursed for more than \$315.**
- **Reimbursement is available to individuals only (not to organizations or businesses).**
- **To receive full reimbursement, applicants must also complete the Google Form application and provide all documentation & receipts. Dates on these documents must be within the 2025 calendar year.**
 - When mailing in your initial application for examination (\$125 per area of classification), you must request that Maine DIFW provide you with a paper receipt.
 - Upon making your fingerprinting appointment online, you should receive a digital receipt.
 - You will be notified at the time of your exam if you passed or failed. You are required to pay the \$135 Guide License fee at that time. They will then provide you with a paper receipt.
 - At that time, you will also be given a certificate with your name, address, the date of your exam, the areas in which you've been certified, and your Registered Maine Guide license number.
- When providing receipts & documentation, applicants can do one of the following:
 1. Email a photograph or scanned PDF file containing images of your **Driver's License, HS diploma or GED/HiSET certification, Maine Guide certificate and the \$125 & \$135 receipts, and the digital receipt from the fingerprinting service** to workforce@mainetourism.com.
 2. Mail paper copies (NOT originals) of all documents to:

**Maine Tourism Association
TourismforME License Reimbursement
327 Water St.
Hallowell, ME 04347**
 3. Make an appointment to bring your paper originals to our offices.
- **Once we have received all the documentation and confirmed your license with Maine DIFW, we will confirm that you have also completed the MTA/TourismforME online training modules.** If you have done so, we will mail your reimbursement check to the address provided on your reimbursement application. Your check should be mailed within 1-3 weeks of MTA/TourismforME receiving your documentation. You will not receive a check unless you have fulfilled all the requirements.